

Bag Stuffing Application

Company Name: _____

Description of Service: _____

Contact's Name: _____ Title: _____

Phone #(s): _____ Fax #: _____

Billing Address: _____ City _____ State _____ Zip _____

E-Mail Address: _____ Website Address: _____

List specific products or services to be sold or advertised: _____

Bag Stuffing - \$150: *Please make 500 copies of your advertisement to be placed in bags.* \$ _____

Please select Bride Mailing List preference:

_____ E-mailed copy of list (Excel format): *Please provide your e-mail address above.* no charge

_____ Bride List on Printed Labels (\$12) \$ _____

_____ Bride List on CD (\$12) \$ _____

TOTAL DUE TO THANKSGIVING POINT WEDDING EXPO: \$ _____

Credit Card (circle): *Visa MC AmEx Discvr* **Exp Date** _____ Card _____

Name on Card: _____ *Card Holder's Signature:* _____

Make checks payable to: Thanksgiving Point Wedding Expo

I have read and agree to the policies listed on the following page: _____

(Exhibitor's Signature) (Date)

For questions, please contact Brittany Loose at (801)768-4965 or bloose@thanksgivingpoint.org



Expo: Saturday, March 17th, 2012

Show Hours: 10 am – 6 pm

www.utahweddingexpo.com

Policies and Procedures

Agreement: Exhibitors must list on the application all products and services that will be promoted in your advertisement. Please keep a copy of the contract and Policies and Procedures for your own records. Please send application and payment to:

Expo Thanksgiving Point Wedding Expo
 3003 N. Thanksgiving Way OR fax to (801)766-5050 Attn: Thanksgiving Point Wedding
 Lehi, UT 84043

Bride Mailing List: The Bride List will be available within 10 days following the show. Lists will then be either mailed or emailed as specified in application. Use is limited to participating exhibitors only. If you give, sell or loan the list to anyone not an exhibitor in the Expo, you and that company are liable for a fine of \$575.

Cancellations: If the show is cancelled by Thanksgiving Point for any reason, other than an act of God or an act of war, the amount paid by exhibitor will be refunded. If you cancel one month or more prior to the event, all monies paid will be returned. If you cancel within one month before the Expo, and if Thanksgiving Point cannot resell your booth space, you will be charged the full amount of the booth space. All cancellations must be submitted in writing. “No Show” Exhibitors will not be refunded, and will risk future participation in Thanksgiving Point Wedding Expos.

Food & Beverage: All catering and concessions will be done solely by Thanksgiving Point. No outside catering or concessions are allowed.

General Etiquette: Thanksgiving Point maintains a smoke and alcohol free environment.

Drop-Off Date: Please drop off all advertisements **on or by Friday, March 16th, 2012**. You may drop-off between the hours of 9:00 am to 5:00 pm at the South entrance of the Show Barn. If you are dropping them off *before* March 16th, please call 801-592-9655 for a location. Or bring them to the Human Resources Office upstairs in the Museum of Ancient Life.

Payment: The bag stuffing fee is due in full to secure space in bags. All returned checks will be assessed a \$15 charge the first time they are returned and \$20 charge if returned a second time

Parking: Exhibitors must park in the South parking lot for load-in and must park within designated stalls.

Recording: Any use of recording equipment on Thanksgiving Point property must be approved by a Thanksgiving Point Representative.

Show Hours: Show Hours are *Saturday, March 17th, 2012 from 10:00 am - 6:00 pm.*

Soliciting: Soliciting inside or outside of the venue or on Thanksgiving Point property is prohibited. Outside solicitors will be asked to leave the event. Please report any outside soliciting to the Wedding Expo Staff.

Sponsorship: If you are interested in sponsorship, please see the “Partner Opportunities” page, or contact the Wedding Expo Manager at (801)768 -4965.